



**Asia & Pacific Internet Association (APIA) Ltd**

**MINUTES OF THE ASIA & PACIFIC INTERNET ASSOCIATION (APIA) LTD  
ANNUAL GENERAL MEETING (AGM) HELD AT 1.00 PM, 24<sup>th</sup> FEBRUARY 2009  
AT PANAY ROOM, SOFITEL PHILIPPINES HOTEL**

Present:	Mr. Gaurab Upadhaya	Chair
	Mr. Jonny Martin	Vice Chair
	Dr. Philip Smith	Secretary
	Mr. Ole Jacobsen	Director
	Mr. Paul Wilson	Director
	Mr. Keith Davidson	InternetNZ Inc. (NPO Member)
	Ms. Alice Lem	PIKOM (NPO Member)
	Mr Yudha Febi Irawan	APJII (NPO Member)
	Mr. Tom Vest	Individual Member
	Mr. James Spenceley	Individual Member
	Mr Kuo Wei Wu	Individual Member
	Mr. Alastair Johnson	Individual Member
	Mr. Ching Chiao	Individual Member
In Attendance:	Ms. Molly Cheam	APIA Secretariat

**ITEM**

**1. CHAIR OF MEETING**

APIA Chair, Mr. Gaurab Upadhaya welcomed all APIA members present. Having ascertained that the required quorum was present, he called the meeting to order at 1.05 p.m.



## **Asia & Pacific Internet Association (APIA) Ltd**

### **ITEM**

#### **2. CONFIRMATION OF MINUTES**

The Minutes of the APIA General Meeting held on 25<sup>th</sup> February 2008 were confirmed with no amendments as proposed by Mr. Jonny Martin and seconded by Mr. Tom Vest.

#### **3. MATTERS ARISING FROM THE AGM IN YEAR 2008**

Chair of the meeting, Mr. Gaurab Upadhaya reported to the members that:

- 1) Under item 3 of the last AGM minutes, the APIA Board has contributed USD5K during the year to the AP\* Secretariat
- 2) Under item 5 of the last AGM minutes, APIA is unable to open an account in Malaysia as it is needs to be registered in Malaysia to do so.

#### **4. ANNUAL REPORT 2008**

Mr. Gaurab Upadhaya presented APIA's Annual Report for the year 2008. He highlighted the following:

##### **4.1 Board of Directors**

The members of the Board of Directors who served since the last AGM were as follows:

- Mr. Gaurab Upadhaya, Chair
- Mr. Jonny Martin, Vice Chair
- Dr. Philip Smith, Secretary
- Mr. Scott MacDonald, Treasurer
- Mr. Paul Wilson
- Mr. Ole Jacobsen
- Mr. Suresh Ramasubramanian

Mr. Suresh Ramasubramanian resigned as Director on 18 January 2009. Mr. Upadhaya thanked him for his services during the period. However, the position was not filled up as it was near to the AGM.



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### ITEM

#### 4. ANNUAL REPORT 2008 (cont'd)

##### 4.2 Secretariat

PIKOM (The National ICT Association of Malaysia) continued to serve as Secretariat during the session. PIKOM will also serve as Secretariat for the calendar year 2009 without any fee as per APRICOT 2010 hosting agreement. APIA will in turn waive the USD30K hosting fee for APRICOT 2010.

Mr. Ahmad Alkazimy will conclude his contract with APIA on 28 Feb 2009. The Board expresses its appreciation to him for his services rendered during the period.

During the past year, the Secretariat has expanded their role to undertake the following:

- managing the APRICOT 2009 Fellowship Programme, including seeking funding & fellowship finances, coordinating the selection process, managing the Fellows housing, programme & reimbursement.
- managing the Administration Function of the Programme Committee, including speaker management & administrative support function and supporting the PC at each meeting.
- soliciting International Sponsorship and partly managing the sponsors, including helping ASTI to bill and collect from their Sponsors.

##### 4.3 Membership

During 2008, APIA Membership has further grown from twenty five (25) to thirty (30) members. It comprises the following:

- One (1) Premium Member
- One (1) for Profit Member
- Eight (8) non-Profit Organisations
- Twenty (20) Individual Members



## **Asia & Pacific Internet Association (APIA) Ltd**

### **ITEM**

#### **4. ANNUAL REPORT 2008 (cont'd)**

##### **4.4 APIA Activities**

###### ***CommunicAsia 2008***

APIA continued to participate in CommunicAsia 2008 in Singapore, promoting APRICOT 2009 and APIA.

APIA is supporting CommunicAsia 2009 once again. As a supporter, we get a complimentary booth. For the year 2009, we are working with APNIC to promote the Asia Pacific Internet Community

###### ***SANOG***

APIA continued to support SANOG in the year 2008.

###### ***AP\****

APIA continue to support AP\* by contributing USD5K in the year 2008. AP\* Meeting in APRICOT 2009 is also hosted by APIA

###### ***Cyclone Nargis – DUMBO MM Project***

APIA contributed USD2.5K to support the Cyclone Nargis Project to help the victims. The Project is operational in MM but they have difficulty getting funding to continue efforts. They also faced some local restrictions while implementing the project. In August 2008, they organised a CanalAVIST ICT Forum where they reported activities. See [www.canalavist.org/ict-forum](http://www.canalavist.org/ict-forum) for more information.

##### **4.5 APRICOT 2008**

The event which was held in Taipei, Taiwan was hosted by Taiwan Network Information Center (TWNIC). It attracted 630 participants from 43 economies.

The Host faced challenges especially in securing Sponsorship in the increasing difficult financial time. Fortunately, TWNIC managed to organise a successful event and also made a small profit.



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#### 4. ANNUAL REPORT 2008 (cont'd)

##### 4.6 APRICOT 2009

APRICOT 2009 is currently happening and the initial figure show that it is expecting around 600 attendees to the event.

##### 4.7 APRICOT 2010

Next year's APRICOT will be held in Kuala Lumpur, Malaysia from February February 24th to March 5th, 2010. The event will be hosted by the Secretariat Organisation, PIKOM for the 3<sup>rd</sup> time as part of the "Anchor Venue" plan.

##### 4.8 Future APRICOTs

APRICOT 2011 is being discussed as a joint meeting with APAN in Hong Kong. The tentative dates from February 23 - March 4, 2011.

Meanwhile, APRICOT 2012 is still open for bids.

##### 4.9 APIA-APRICOT Conference Call in Facility

Starting October 2007, the conference call facility has been sponsored by ISC. APIA expresses its appreciation to them for providing this facility and in return has extended ISC with a complimentary Non-Profit Membership.

The Call-in Facility is being used for the following monthly meetings:

- APIA Board of Directors (BoD) Meeting
- APRICOT Management Committee (MC) Meetings
- APRICOT Program Committee (PC) Meetings
- APRICOT Fellowship Committee (FC) Meetings



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#### 4. ANNUAL REPORT (Cont'd)

##### 4.10 Regular Meetings

The following regular meetings are held as follows:

- APIA Board Meetings: every second Tuesday of the month.
- APRICOT Management Committee meetings: every first Tuesday of the month.
- APRICOT Programme Committee meetings: every third Monday of the month.

##### 4.11 APRICOT Committees

###### ***Program Committee:***

Commencing 2008, the Tutorials and Conference are running at the same time during the four (4) days. Meanwhile, the Plenaries are happening over two (2) days.

###### ***Fellowship Committee***

Since 2004, ninety (98) Fellows have been awarded with the Fellowship.

Commencing 2009, the Fellowship will incorporate a funding for air travel and the attendance to the workshop as well.



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### **ITEM**

#### **5. FINANCIAL REPORT 2008 BY APIA TREASURER**

In the absence of Treasurer, Mr. Scott MacDonald, Mr. Upadhaya invited Secretary Dr. Philip Smith to present APIA's Financial Report as at 31<sup>st</sup> December 2008.

Dr. Philip Smith reported the following:

##### ***Balance Sheet***

- Total Current Assets stand at USD250,844 compared to USD242,372 last year.
- Total Liabilities increased from USD7,842 to USD29,474. The amount represented unearned Membership Income and payment received on behalf of ASTI for the APRICOT 2009.
- Total Cash in the bank as at 31<sup>st</sup> December 2008 is USD250,544. These comprise of Time Deposits most held in the Euro currency.

##### ***Statement of Income & Expenditure***

- APIA's Membership Fee received increased to USD14,000 compared to USD13,550 as the number of Members has grown from 25 to 30.
- APIA made a loss of USD13,160 compared to an income of USD19,171.30 the previous year. This was due to an increase in the Operating Expenses from USD12,288 to USD45,123. There were two major contributing reasons to the increase in the Operating Expenses. Firstly, APIA engaged a Secretariat staff and secondly, there was an exchange loss as APIA's cash in the bank is held mainly in Euro.

#### **6. APIA BUDGET FOR YEAR 2009**

Dr. Philip Smith presented the draft APIA Budget for year 2009 for members' consideration.

- Total budgeted Expenses of USD20,460 comprises APRICOT 2009 Expenses, Donation and Contribution to AP\*, Secretariat Travelling Expenses for meetings and License and Renewal Fees.
- He reported that APIA is expected to make a surplus of USD24,950 in year 2009 as there will not be a Secretariat fee payable and the number of transactions will be minimal.

There being no questions on the Budget, Mr. Ole Jacobsen proposed and Mr. Alastair Johnson seconded the adoption of the budget.



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**ITEM**

**7. ELECTION OF BOARD OF DIRECTORS**

The following candidates nominated by members stood for election:

1. Mr. Jonathan Martin
2. Mr. Scott MacDonald
3. Dr. Kuo Wei Wu
4. Mr. Ching Chiao

The following candidates received the most number of votes:

1. Mr. Jonathan Martin
2. Mr. Scott MacDonald
3. Dr. Kuo Wei Wu

According to APIA's By-Laws, they will serve for two (2) terms.

Mr. Gaurab Upadhaya thanked the retiring Directors for their services and welcomed the new Directors. Lastly, he thanked all members for attending the APIA AGM.

There being no other business, the APIA AGM ended at 2.10 pm

Confirmed Correct as Minutes of the APIA AGM

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Dr. Philip Smith, APIA Chair, year 2009

*Recorded by: Ms. Molly Cheam*  
*APIA Secretariat*