



Asia & Pacific Internet Association (APIA) Ltd

**MINUTES OF THE ASIA & PACIFIC INTERNET ASSOCIATION (APIA) LTD
ANNUAL GENERAL MEETING (AGM) HELD AT 12.30 PM, 2nd MARCH 2010
AT ROOM 306, LEVEL 3, KUALA LUMPUR CONVENTION CENTRE**

Present:

Members

Dr. Philip Smith	Chair (Individual)
Mr. Paul Wilson	Vice Chair (APNIC) (Premium Member)
Mr. Jonny Martin	Secretary (Individual)
Mr. Ole Jacobsen	Director (Individual)
Mr. Gaurab Upadhaya	Director (Individual)
Mr. Keith Davidson	InternetNZ Inc. (NPO Member)
Ms. Jeslynn Wong	PIKOM (NPO Member)
Mr. Toru Takahashi	Internet Association Japan (NPO Member)
Mr. Naresh Ajwani	ISPAI (NPO Member)
Mr. Ching Heng Ku	TWNIC (NPO Member)
Mr. Vinh Ngo	Individual Member
Mr. Alastair Johnson	Individual Member
Mr. Katsuyasu Toyama	Individual Member
Mr. Kurt Lindqvist	Individual Member
Mr. Sumon Sabir	Individual Member
Mr. Randy Whitney	Individual Member
Mr. Robert Raszuk	Individual Member
Mr. Yoshinobu Matsuzaki	Individual Member
Mr. Rajesh Chharia	Individual Member
Mr. Ole Jacobsen (P)	Individual Member (Scott MacDonald)
Mr. Paul Wilson (P)	Individual Member (Kuo Wei Wu)
Mr. Gaurab Upadhaya (P)	Individual Member (Bill Woodcock)
Mr. Gaurab Upadhaya (P)	Individual Member (Amitabh Singhal)
Mr. Norbert Klein	Observer
Mr. Nigel Titley	Observer
Mr. Dave Crocker	Observer
Mr A. Razif Ramli	Observer
Mr. Suhaidi Hassan	Observer

In Attendance:

Ms. Molly Cheam	APIA Secretariat
Ms. Jeslynn Wong	APIA Secretariat



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CHAIR OF MEETING

APIA Chair, Dr. Philip Smith welcomed all APIA members present. Having ascertained that the required quorum was present, he called the meeting to order at 12.35 pm.

1. CONFIRMATION OF MINUTES

The Minutes of the APIA General Meeting held on 24th February 2009 were confirmed with no amendments as proposed by Mr. Keith Davidson and seconded by Mr. Paul Wilson.

2. MATTERS ARISING FROM THE AGM IN YEAR 2009

There were no matters arising from the last AGM.

3. ANNUAL REPORT 2009

Dr. Philip Smith presented APIA's Annual Report for the year 2009. He highlighted the following:

3.1 Board of Directors

The members of the Board of Directors who served since the last AGM were as follows:

- Dr. Philip Smith, Chair
- Mr. Paul Wilson, Vice Chair
- Mr. Jonny Martin, Secretary
- Mr. Scott MacDonald, Treasurer
- Mr. Ole Jacobsen, Director
- Mr. Gaurab Upadhaya, Director
- Mr. Kuo Wei Wu, Director



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3. ANNUAL REPORT 2009 (cont'd)

3.2 Secretariat

PIKOM served as Secretariat during the session as per APRICOT 2010 hosting agreement.

During the past year, the Secretariat took on the role of:

- Chairing the APRICOT 2010 Management Committee
- Providing Fellowship Administrative Functions for the APRICOT 2010 Fellowship Committee which included managing the Fellows Housing, Programme and Financial reimbursement.
- Soliciting and Managing International Sponsors
- Providing Administrative Support to the Programme Committee
- Worked with APNIC to develop the content for the APRICOT 2010-APNIC 29 Website

3.3 Membership

During 2009, APIA Membership has further grown from thirty (30) to thirty two (32) Members. It comprises the following:

- One (1) Premium Member
- Seven (7) non-Profit Organisations
- Twenty (24) Individual Members

3.4 APIA Activities

CommunicAsia 2009

APIA was present at the CommunicAsia 2009 in Singapore through APNIC and DotAsia to promote the APRICOT 2010.

SANOG

APIA continued to support SANOGs in the year 2009.

AP*

APIA continued to support AP* with an annual contribution of USD5K. AP* Meeting in APRICOT 2010 is also hosted by APIA



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3. ANNUAL REPORT 2009 (cont'd)

3.5 APRICOT 2009

The event which was held in Manila, Philippines was hosted by Advance Science and Technology Institute. It attracted in total 644 participants from 48 economies.

The Host faced initial challenges in securing Sponsorship due to difficult financial timing. Despite this, the Host managed to organise a successful event and also made a profit of over USD100K.

3.6 APRICOT 2010

APRICOT 2010 is currently happening. The Workshops which concluded the previous week attracted over 150 delegates. The host managed to acquire over 31 sponsors and supporters for the event. It is estimated that over 700 unique registrations will be present in the event including Exhibitors and Co-located Meetings attendees.

3.7 APRICOT 2011 & 31st APAN

APRICOT 2011 will be held from 16th to 25th February 2011 whereas the 31st APAN Meeting be held from 21st to 25th February 2011 in Hong Kong. The event which will be jointly hosted by HK ISOC and DotAsia Organisation will at least have the following in common:

- Participation fee
- Opening and closing plenaries
- Social and networking events
- Common internet network system and access.

3.8 Future APRICOTs

The bid for APRICOT 2012 closed on 31st December 2009. Bids were received from ISPAI, India, AusNOG, Australia and ATCI, Thailand. The decision will be made when the new APIA Board convenes.



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3. ANNUAL REPORT (Cont'd)

3.9 APIA-APRICOT Conference Call in Facility

ISC sponsored the Teleconference facility for most part of 2009. Starting 6 October 2009, the conference call facility was sponsored by Cisco Webex.

APIA expresses its appreciation to both ISC and Cisco for providing this facility.

The Call-in Facility is being used for the following monthly meetings:

- APIA Board of Directors (BoD) Meeting
- APRICOT Management Committee (MC) Meetings
- APRICOT Program Committee (PC) Meetings
- APRICOT Fellowship Committee (FC) Meetings

3.10 Regular Meetings

The following regular meetings were held:

- APIA Board Meetings: every second Tuesday of the month.
- APRICOT Management Committee meetings: every first Tuesday of the month.
- APRICOT Programme Committee meetings: every third Monday of the month.

3.11 APRICOT Committees

Program Committee (PC)

The PC which was chaired by Mr. Jonny Martin and co-chaired by Dr. Philip Smith had Fourteen (14) committee members. During the session, it held in total eleven (11) meetings. Starting in year 2010, there will be a one day break after the workshop before the Conference starts.

Fellowship Committee (FC)

The FC chaired by Mr. Paul Wilson selected in total ten (10) Fellows from eight (8) countries to attend the APRICOT 2010. Continuing from 2009, the Fellowship now includes air travel, accommodation and full funding for workshop, tutorial and conference

APRICOT 2010 Fellowship was fully funded by ISOC.



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4. FINANCIAL REPORT 2009 BY APIA TREASURER

As Treasurer, Mr. Scott MacDonald has sent in his apologies for not being able to attend the AGM, Chair, Dr. Philip Smith presented APIA's Financial Report for the year ended 31st December 2009.

Dr. Philip Smith reported the following:

Balance Sheet

- Total Current Assets stand at USD278,085 compared to USD250884 last year.
- Total Liabilities reduced from USD29,474 to USD16,258.
- Total Cash in the bank as at 31st December 2009 is USD277,699. These comprise Time Deposits mostly held in the Euro currency.

Statement of Income & Expenditure

- APIA's Membership Fee reduced from USD14,000 to USD12,900 as there were a few lapses in membership.
- APIA made a Net Profit of USD40,558 compared to a loss of USD13,160 in the previous year. The major contributing reason were that, there was no Secretariat Fees payable to PIKOM and a no Secretariat Staff hired for year 2009. In addition, there was a forex gain of USD5,834.

5. APIA BUDGET FOR YEAR 2010

Dr. Philip Smith presented the draft APIA Budget for year 2010 for members' consideration.

- Total budgeted Expenses of USD66,960 comprises mainly APRICOT 2010 Expenses, Donation and Contribution to AP*, Secretariat Travelling Expenses for meetings and License and Renewal Fees.
- He reported that APIA is budgeting a deficit of USD of USD52,410 in year 2010 as there will not be a Hosting fee Income in year 2010. In addition, there will be a need to fund the travel of Secretariat as well as APIA Chair to APNIC and APIA Annual Meetings. USD10,000 has been budgeted for this purpose.
- An extraordinary item budgeted for year 2010 is an estimated Fellowship Funding of USD4,000 as a fund to cover any shortfall when the Fellowship Committee provides for additional Fellows to come to APRICOT in anticipation that some will drop out.

There being no questions, Mr. Ole Jacobsen proposed and Mr. Naresh Ajwani seconded the adoption of the budget for the year 2010.



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6. ELECTION OF BOARD OF DIRECTORS

The following candidates nominated by members stood for election:

1. Dr. Philip Smith
2. Mr. Paul Wilson
3. Mr. Ole Jacobsen
4. Mr. Gaurab Upadhaya
5. Mr. Katsuyasu Toyama
6. Mr. Vinh Ngo

The following candidates received the most number of votes:

1. Dr. Philip Smith
2. Mr. Paul Wilson
3. Mr. Ole Jacobsen
4. Mr. Gaurab Upadhaya

According to APIA's By-Laws, they will serve for two (2) terms. Dr. Philip Smith thanked the retiring Directors for their services and welcomed the new Directors. He also thanked all members for attending the APIA AGM.



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7. AOB - IETF

APIA Members discussed the role that APRICOT-APIA could play vis a vis the IETF. Members felt that while the nature of the IETF and APRICOT events are not very similar, it may still be possible for us to facilitate hosting a future IETF meeting in some parts of Asia (but not as a co-located event with APRICOT). Since the IETF, like APRICOT, depends on sponsorships (local and international) as well local knowledge (typically under the umbrella of a host), we may collectively be able to assist the IETF (through ISOC) with venue selection and other event management aspects. As it happens, the IETF will not return to Asia for a couple of years following the Beijing IETF in November 2010.

There being no other business, the APIA AGM ended at 1.30 pm

Confirmed Correct as Minutes of the APIA AGM

Dr. Philip Smith, APIA Chair, year 2010